

# AD/TXC Professional Eligibility Checklist

Activity Director / Texas Certified (AD/TXC)

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## STEP 1: SELECT YOUR ELIGIBILITY TRACK

- Track I – CTRAC Education Course Pathway
  - Track II – MEPAP Pathway
  - Track III – NCCAP / Bridge Pathway
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## TRACK I CHECKLIST

### CTRAC Education Course Pathway

#### Minimum Education

- High School Diploma or GED
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#### Required Education Program

- Successful completion of CTRAC Education Course for Activity Professionals – Part I
- Successful completion of CTRAC Education Course for Activity Professionals – Part II
- Practitioner hours completed (as approved by State requirement)

#### Effective April 1, 2026:

- Completion of CTRAC Standardized 96-Hour AD/TXC Course

If only Part, I was previously completed:

- Completion of required Bridge Course
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#### Certification Status

- Understand certification is granted “With Conditions”
- 

#### Post-Certification Requirements (Within 2 Years)

- Completion of one approved course in Introduction to Therapeutic Recreation
  - Completion of one approved course in Therapeutic Recreation Program Design
  - Completion of twenty (20) clock hours / 2.0 CEUs
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## TRACK II CHECKLIST

### MEPAP Pathway

#### Minimum Education

- High School Diploma or GED
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#### Required Education Program

- Completion of Modular Education Program for Activity Professionals (MEPAP I) – Part I

- Completion of Modular Education Program for Activity Professionals (MEPAP II) – Part II
  - Practitioner hours completed (as approved by State requirement)
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 **Certification Status**

- Understand certification is granted “With Conditions”
- 

 **Post-Certification Requirements (Within 2 Years)**

- Completion of one approved course in Introduction to Therapeutic Recreation
  - Completion of one approved course in Therapeutic Recreation Program Design
  - Completion of twenty (20) clock hours / 2.0 CEUs
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## **TRACK III CHECKLIST**

### **NCCAP / Bridge Pathway**

 **Minimum Education**

- High School Diploma or GED
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 **Education Program – Select One Option**

**Option I**

- Completion of NCCAP Standardized Activity Director Certification Course
- Completion of NCCAP Standardized 90-Hour ADC Course
- Practitioner hours completed (as approved by State requirement)

**OR**

**Option II**

- Completion of NCCAP Bridge for Activities Director Course
  - Completion of MEPAP I – Part I
  - Completion of 36-Hour Bridge Course
  - Practitioner hours completed (as approved by State requirement)
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 **Certification Status**

- Understand certification is granted “With Conditions”
- 

 **Post-Certification Requirements (Within 2 Years)**

- Completion of one approved course in Introduction to Therapeutic Recreation
  - Completion of one approved course in Therapeutic Recreation Program Design
  - Completion of twenty (20) clock hours / 2.0 CEUs
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## **FINAL APPLICATION READINESS CONFIRMATION**

- High School Diploma/GED documentation secured
- Course completion certificates secured
- Practitioner hours documentation secured

- Bridge course (if applicable) completed
  - Application completed in full
  - Required fees included
  - All documentation organized and labeled
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### **APPLICANT ATTESTATION**

- I confirm that I meet the eligibility requirements under the selected AD/TXC track.
- I understand certification is initially granted “With Conditions” and that required coursework must be completed within the designated two-year period.